

Evaluating Staff to Promote Success

Assignment #1

Opening Reflection

Each day I spend ____ hours/minutes (circle one) in classroom observations.

I usually record those observations. True / False (circle one)

In reference to my staff observations/evaluations, I would like to improve the: (check all that apply)

Quality

Frequency

Consistency

Organization/Record Keeping

Of my staff observations/evaluations.

Evaluating Staff to Promote Success

Assignment #3

If we were to break down staff evaluations into key categories, it might look something like this:

General Work Habits
Interactions with Children
Classroom Management
Interactions with Parents
Interactions with Co-Workers
Professionalism and Growth

Based on these categories, define at least 3 elements that are important to you in each. Here are a few examples:

Example 1: **General Work Habits**
Arrives on Time

Example 2: **Interactions with Children**
Reinforces Positive Behavior

General Work Habits

Interactions with Children

Classroom Management